



TERMINAL INFORMATION

- Seasonal hours for all terminals will be updated weekly in spring (April to June) on the Agrico website.

Agrico Hamilton

Yard Policies

- A valid release number is required for pick-up. Trucks will not be loaded without one.
- Drivers must have their own Port Pass to enter the gates protecting the port area and gain entry to the terminal. Contact Hamilton terminal to obtain the appropriate authorization for acquiring a Port Pass. New rules set out by the Port Authority state that the trucking companies are no longer able to do this for their drivers.
- Upon entering the facility, trucks should proceed to the scale in order of arrival. The driver will provide Agrico with the release number and other information required to prepare their Bill of Lading. CB Channel 8 is used to communicate with drivers on the scale.
- Trucks are not to stop or park on the train tracks at any time.
- When a vessel is being unloaded, trucks must drive no faster than 10 km in the yard as there is a lot more activity and people on the premises.
- Last truck accepted on the scale 30 minutes prior to closing.

Dry Loading

- Trucks must be cleaned out prior to scaling in. We have provided a waste bin for drivers to use to clean their boxes. After cleaning out, drivers must put their leavings in the dumpster.
- After receiving approval to load from the scale house, trucks are to proceed to the designated dome for loading and then come back on the scale to weigh out, facing the same way they did coming in.
- Trucks must avoid crossing over the loading pads, unless they are getting loaded, as loader operators are unable to see trucks in the loading zone.
- Trucks must yield right of way to the loaders in the yard.
- Truck speed limit in the yard is 15 km per hour.

Liquid loading

- Trucks must ensure that the loading rack is in the UP position and that Agrico staff have given them the go ahead before leaving once they are loaded.
- Poly tanks will not be filled (they cannot be filled safely).



TERMINAL INFORMATION

Personal Protective Equipment Required

1. High visibility vest
2. Steel-toed safety shoes
3. Without proper rails on trucks, drivers will be asked to refrain from climbing up during loading

Agrico St. Thomas

Yard Policies

- A valid release number is required for pick-up. Trucks will not be loaded without one.
- Upon entering the facility, trucks should proceed to the scale in order of arrival. The driver will provide Agrico with the release number and other information required to prepare their Bill of Lading. CB Channel 8 is used to communicate with drivers on the scale.
- After receiving approval to load from the scale house, trucks are to proceed to the designated area for loading and then come back on the scale to weigh out.
- Last truck accepted on the scale 30 minutes prior to closing.

Dry Loading

- Trucks must be cleaned out prior to scaling in. We have provided a waste bin for drivers to use to clean their boxes. After cleaning out, drivers must put their leavings in the dumpster.
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Liquid loading

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Belton

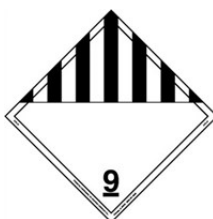
- A valid release number is required for pick-up. Trucks that arrive without a valid release number will be asked to move off the scale until a number is received to allow truck traffic to continue moving.
- Trucks arriving in Belton are asked to stage in the yard, if possible (to the left), in order keep traffic lanes clear on Plover Mills Rd. Drivers are asked to remain with their vehicle if at all possible.
- Last truck accepted on the scale 30 minutes prior to closing.

Personal Protective Equipment Required

1. High visibility vest
2. Steel-toed safety shoes
3. Without proper rails on trucks, drivers will be asked to refrain from climbing up during loading

TDG Products

- TDG certified drivers are required to show TDG card upon presentation of release number.
- Ammonium Nitrate & NK21: Proper classification of TDG needed for these products; Class 5 for Ammonium Nitrate and Class 9 for NK21
- Any driver that shows up for a load of TDG product without the proper certification will be asked to move off the scale and complete the driver self-training course.
- Drivers must have proper insurance to handle TDG goods.
- ** Reminder that Placards for NK21 should no longer have the UN number displayed. Placards should only have Class 9 as follows:





TERMINAL INFORMATION

Contanda (formerly Westway)

- A valid release number is required for both ATS and UAN.
- An online appointment scheduling system is in place for UAN loading at Contanda to streamline traffic and reduce wait times. All carriers must schedule an appointment in advance to pick up product.
- Carriers can create an account and schedule a pick-up time by going to <https://booknow.appointment-plus.com/7sj0x37g/>
- **Online scheduling does not apply to ATS shipments

Montreal (Laurier)

- A valid release number is required at all warehouses.
- An appointment must be made at least one day in advance of pick up. Contact your Agrico Account Manager.
- Last truck accepted on the scale 30 minutes prior to closing.

Personal Protective Equipment Required

1. High visibility vest
2. Steel-toed safety shoes
3. Without proper rails on trucks, drivers will be asked to refrain from climbing up during loading
4. Long pants are required – no shorts

Oxford Station

- A valid release number is required for pick-up. Trucks that arrive without a valid release number will be asked to move off the scale until a number is received to allow truck traffic to continue moving.
- Last truck accepted on the scale 30 minutes prior to closing.

Personal Protective Equipment Required

1. High visibility vest
2. Steel-toed safety shoes
3. Without proper rails on trucks, drivers will be asked to refrain from climbing up during loading